

**Virginia-Maryland College of Veterinary Medicine**  
**Public Health Program**  
 REQUEST TO CHANGE GRADE MODE

<b>Name:</b>			<b>ID#:</b>		<b>Major:</b>	<b>Email:</b>
<b>Term:</b>	<b>Year:</b>	<b>Overall GPA:</b>	<b>Course Dept.:</b>	<b>Course Number:</b>	<b>CRN #:</b>	

Please check one:

- I would like to change this class from **A/F** to **P/F** (can be done until last day to drop a course)
- I would like to change this class from **P/F** to **A/F** (can be done until last day to resign without penalty)

- Students must have passed at least 30 hours and have at least a 2.0 overall GPA to take an elective class for Pass/Fail credit.
- Students **may only take 2 courses Pass/Fail per semester**, excluding courses offered only as Pass/Fail.
- **Students are permitted to take up to 10% of the requirements for graduation completed at Virginia Tech as Pass/Fail.**
- No required course (for major and/or minor) or course used to satisfy core curriculum requirements may be taken for Pass/Fail credit.
- Once a course is taken for Pass/Fail credit, students may not repeat that course for a letter grade at a later date.
- Under the Pass/Fail option, the **professor will determine** what constitutes a passing and failing grade. Traditionally, a grade of D or higher is passing, and a grade of D- is failing.
- Courses can be changed to Pass/Fail **no later than** the last day to drop a class (without penalty).
- Courses can be changed from Pass/Fail to A-F status **no later than** the last day to resign for the semester.

Student Signature: \_\_\_\_\_

Date \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

Date \_\_\_\_\_

Submit the completed form to the Office of the University Registrar via email to registrar@vt.edu.